

LUNENBURG COUNTY SCHOOL BOARD

Lunenburg County Public Schools

2018-19

Revenue - Expenditure Report

POST YEAR FY19 on SEPTEMBER 4, 2019

	Revenue				
	Budgeted	Current Month	Fiscal Year-to-Date	Balance to Budget	Percent Received
State Sales Tax	1,771,673.00	0.00	1,781,183.28	(9,510.28)	100.54%
State Funds	10,061,558.00	0.00	10,068,287.85	(6,729.85)	100.07%
Federal Funds	1,842,609.00	0.00	1,881,998.72	(39,389.72)	102.14%
**County Funds	3,740,000.00	0.00	3,740,000.00	0.00	100.00%
Other Funds	447,766.63	3,408.00	342,320.26	105,446.37	76.45%
Total Revenue	17,863,606.63	3,408.00	17,813,790.11	49,816.52	99.72%

** County Funds are used each month as needed to cover the difference between revenue and expenditures.

	Expenditures					
	Budgeted	Current Month**	Fiscal Year-to-Date	Balance	Percent Used	CODE
Instruction	11,646,312	1,539,549.32	11,670,386.92	(24,074.92)	100.21%	
Textbooks	200,000	10,631.88	206,539.73	(6,539.73)	103.27%	
Total Instruction	11,846,312	1,550,181.20	11,876,926.65	(30,614.65)	100.26%	61000
Adm, Att & Health	899,602	27,529.65	883,056.49	16,545.51	98.16%	62000
Transportation	1,313,765	101,123.98	1,289,025.25	24,739.75	98.12%	63000
Maintenance	1,706,529	75,386.84	1,760,713.65	(54,185.02)	103.18%	64000
School Food	967,799	71,937.48	905,843.11	61,955.89	93.60%	65000
Facilities	-	-	-	-	0.00%	66000
Debt Service	380,000	-	380,000.00	-	100.00%	67000
Technology	749,600	(4,360.33)	766,023.98	(16,423.98)	102.19%	68000
Total Expenditures	17,863,606.63	1,821,798.82	17,861,589.13	2,017.50	99.99%	

COUNTY OFFICE AND DEPARTMENTS

A) Animal Control - Kennel Staffing - ACO Ray Elliott is working with Karen McGrath at CHS to have two students alternate hours to complete the kennel attendant duties and allow Officer Elliott to complete his calls. We are re-advertising for the ACO Deputy position to find the right person for the position.

B) Animal Control Truck - the truck was totaled by a felled tree during a Monday evening storm in late August. The insurance company totaled the vehicle and offered a settlement of \$13,945. Supervisor Hoover and Administrator Gee obtained pricing from State contract and VA Sheriff's Association purchasing contracts. We will compare these at the meeting and make a decision on how to move forward.

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

Lunenburg County Sheriff's Office

160 Courthouse Square
Lunenburg, VA 23952
Ph: (434) 696-4452
Fax: (434) 696-2531

August 30, 2019

Office of the County Administrator
Attn: Tracy Gee
11413 Courthouse Road
Lunenburg VA 23952

RE: Emergency Services Capital Fund Expense

Dear Tracy & The Board of Supervisors:

I am writing to you to request to have two invoices paid from our emergency services capital expense fund. The first invoice is to Axon Enterprise, Incorporated. This invoice is our second year payment on a lease to own agreement with Axon that replaced all the out of date Tasers that the Deputy's carry. The second invoice is to Town Police Supply. This invoice is for our yearly ammunition expense. In prior years we used the Byrne Justice Grant through DCJS to cover this expense. This year we were notified that there are changes to the grant program, and ammunition and firearms are no longer an allowable expense. Copies of the invoices are attached for your review.

Thank you for your consideration in these matters.

Sincerely,

A handwritten signature in black ink that reads "Donald R. Penland Jr." in a cursive style.

Donald R. Penland, Jr., Major
Lunenburg County Sheriff's Office

Town Gun Shop, Inc. dba Town Police Supply

PO Box 417
 3985 Virginia Avenue
 Collinsville, VA 24078

Voice: (276) 647-4161
 Fax: (276) 647-4812



INVOICE

Invoice Number: 26181
 Invoice Date: Aug 2, 2019
 Page: 1

Bill To:
LUNENBURG SHERIFFS OFC 160 COURTHOUSE SQUARE LUNENBURG, VA 23952

Ship to:
LBSO - LUNENBURG SHERIFFS OFC ATTN MAJOR MOSES 160 COURTHOUSE SQUARE LUNENBURG, VA 23952

Customer ID	Customer PO	Payment Terms	
R-LBSO	EP3047144	Net 20 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		8/22/19

Quantity	Item	Description	Unit Price	Amount
8.00	23742	REM 23742 L40SW3 UMC 40CAL 180GR FMJ, 500 RDS	118.00	944.00
8.00	29430	REM 29430, GS40SWBB, 40 S&W, 180GR GOLD SABER HP, 500-RD CASE	156.87	1,254.96

RECEIVED AUG 19 2019

Subtotal	2,198.96
Sales Tax	
Total Invoice Amount	2,198.96
Payment/Credit Applied	
TOTAL	2,198.96



Axon Enterprise, Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: (480) 991-0797
 Fax: (480) 991-0791
 AR@axon.com
 www.axon.com

Invoice

Invoice No SI-1602235
 Invoice Date 26-Jul-19
 Payment Term Net 30
 Payment Due Date 25-Aug-19
 Sales Order SO190474792
 Customer account 207092
 Purchase Order YEAR 2 BILLING
 Customer reference

BILL TO:

LUNENBURG CO SHERIFF'S OFFICE
 160 COURTHOUSE SQ
 LUNENBURG, VA 23952
 USA

SHIP TO:

LUNENBURG CO SHERIFF'S OFFICE
 160 COURTHOUSE SQ
 LUNENBURG, VA 23952
 USA

Item number	Description	Quantity	Unit price	[USD]Amount
182	TASER 60 YEAR 2 PAYMENT: X26P BASIC	10	280.00	2,800.00

Invoice Total	2,800.00
Shipping	0.00
Sales Tax	0.00
Total	2,800.00
Amount Received	0.00
BALANCE DUE	USD 2,800.00

Please see <https://www.axon.com/legal/sales-terms-and-conditions> for all sales terms and conditions

Landfill Liaison Report
September 4, 2019
August 2019 Report

CFS Landfill:

1. DEQ inspector, Doug Masini conducted his unannounced inspection on August 28, 2019. He addressed the odor complaints he received.
2. Baker Construction has begun preliminary construction of the new cell, excavation and cell preparation.
3. Baker Construction has also begun closure of the old landfill. They have been preparing the slopes around the perimeter.
4. CFS is preparing to set up a new office at the landfill. They are currently awaiting delivery of the building.
5. CFS has instituted a \$250 fine for parking at the landfill to try to discourage this practice.

Citizen Complaints:

1. There have been several odor complaints when the contractor opened the old landfill to use the trash to fill in and dress up the slopes for closure.
2. They had to open a smaller area and cover the trash as it was used to develop a 3:1 slope and control odors

Comments:

1. The new approach has worked well to decrease odors to a minimum.

Convenience Sites:

1. Sites continue to be barraged by furniture, mattresses, brush, sheetrock and all kinds of building materials. These materials use to come in heavy during certain times of the year. They have become consistent on a weekly basis.

Comments:

1. n/a

New Fiscal Year-

July 2019 County Trash 598.71 tons- average 27.21 tons daily
Non-county Trash 20,665.45 tons- average 794.83 tons daily
Non-deplete Trash 0 tons
Recycling 4.6 tons
Number of trucks 60 average per day

August 2019 County Trash 644.94 tons- average 29.31 tons daily
Non-county Trash 17,713.47 tons- average 656.05 tons daily
Non-deplete Trash 0 tons
Recycling 2.59 tons
Number of trucks 59.5 average per day

PAYMENTS	Non-county Host fee	Liaison fee	Total
July 2019 Payment Received July 30, 2019	\$ 20,665.45	\$ 4,583.33	\$ 25,248.78

***Received deposit in the amount of \$16,944.03 on 8/22/2019 for increase in host fees from January through July 2019**

Landfill Report August 31, 2019

Host Fee Year

January 2019 County Trash 597.66 tons- average 25.98 tons daily
 Non-county Trash 18,067.18 tons- average 785.53 tons daily
 Non-deplete Trash 3.69 tons
 Recycling 0 tons
 Number of trucks 55.5 average per day

February 2019 County Trash 507.15 tons- average 24.15 tons daily
 Non-county Trash 17,843.44 tons- average 849.69 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 0 tons
 Number of trucks 58.9 average per day

March 2019 County Trash 533.66 tons- average 25.41 tons daily
 Non-county Trash 20,616.93 tons- average 981.76 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 6.74 tons
 Number of trucks 83.8 average per day

April 2019 County Trash 610.57 tons- average 27.57 tons daily
 Non-county Trash 22,008.56 tons- average 1,000.39 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 4.76 tons
 Number of trucks 72.7 average per day

May 2019 County Trash 576.82 tons- average 26.21 tons daily
 Non-county Trash 22,158.44 tons- average 1,007.20 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 0 tons
 Number of trucks 71.9 average per day

June 2019 County Trash 576.39 tons- average 23.06 tons daily
 Non-county Trash 19,546.43 tons- average 781.86 tons daily
 Non-deplete Trash 0.00 tons
 Recycling 4.99 tons
 Number of trucks 58.1 average per day

PAYMENTS	Non-county Host fee	Liaison fee	Total
January 2019 Payment Received March 14, 2019	\$ 18,788.06 *Late fee of \$1,948.13 paid April 1, 2019	\$ 4,583.33	\$ 23,371.39
February 2019 Payment Received April 2, 2019	\$ 18,884.73	\$ 4,583.33	\$ 23,468.06
March 2019 Payment Received May 6, 2019	\$ 20,445.48	\$ 4,583.33	\$ 25,028.81
April 2019 Payment Received May 28, 2019	\$ 22,623.89	\$ 4,583.33	\$ 27,207.22
May 2019 Payment Received July 1, 2019	\$ 22,735.26	\$ 4,583.33	\$ 27,318.59
June 2019 Payment Received July 30, 2019	\$ 19,546.43	\$ 4,583.33	\$ 24,129.76

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

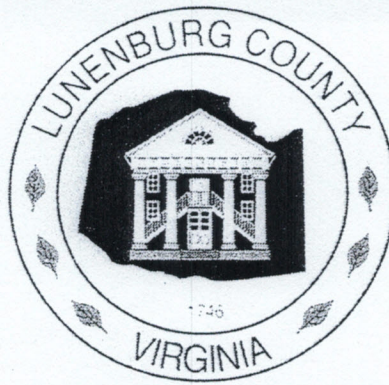
T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: Sept 3, 2019

The following activities were conducted by Animal Control during the month of August 2019 :

<u>4</u> Stray Cat(s) Picked Up	\$ <u>115.⁰⁰</u>	Surrender Fees
<u>4</u> Stray Dog(s) Picked Up	\$ _____	Impoundment Fees
<u>1</u> Injured or Ill Cat(s)	\$ <u>15⁰⁰</u>	Adoption Fees
<u>2</u> Injured or Ill Dog(s)		
<u>24</u> Cat Calls Dispatched	\$ <u>130.⁰⁰</u>	Total Fees Collected

48 Dog Calls Dispatched
Cats, Surrendered by Owner
14 Dogs, Surrendered by Owner

____ Cat Bite
2 Dog Bite
____ Cat(s) Euthanized
1 Dog(s) Euthanized

6 Cat Trap(s) Set
2 Dog Trap(s) Set
____ Summons Issued
____ Animal(s) Released to ACO

4 Expired at Shelter and/or DOA
93 Telephone Calls for Animal Issues
8 Check License

____ Lost Cat(s) – Incoming Calls
12 Lost Dog(s) – Incoming Calls
____ Cat(s) Returned to Owner

____ Dog(s) Returned to Owner
____ Quarantine
____ Adoption—Dogs
1 Adoption—Cats

26 Dog(s) Transferred to SPCA
6 Cat(s) Transferred to SPCA
3 Wildlife Calls
3 Dogs transferred to Richmond SPCA
1 Rabid skunk

25 Total Number of Animals Handled

D. Ray Elliott

D. Ray Elliott
Animal Control Officer



Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
August 2019



Jury Summons Served	0
Subpoenas Served	50
Summons Served	57
Levies Executed	0
Other Civil Process	96
Traffic Citations	57
Protective Orders	11
Arrests	1
Inmates Transported	7
Mental Patients	4
Extraditions	0
Circuit Court Days	4
General Court Days	3
J&DR Court Days	4

Expense Report

Dues	\$0.00
Postage	\$10.50
Office Supplies	\$218.22
Telephone	\$202.27
Police Supplies	\$174.98
Vehicle Maintenance & Repairs	\$6,947.87
Fuel (July)	\$1,994.83
Gallons of Fuel Use	982

1 Marshall A. Townsend Jr
Arthur Townsend, Jr.
Sheriff, Lunenburg County

9/5/19
Date

Next Generation 9-1-1 Project

* See August packet for docementation

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

Lunenburg County Sheriff's Office

160 Courthouse Square
Lunenburg, VA 23952
Ph: (434) 696-4452
Fax: (434) 696-2531

September 4, 2019

Office of the County Administrator
Attn: Tracy Gee
11413 Courthouse Road
Lunenburg VA 23952

RE: Next Generation 911 Migration Proposal

Dear Tracy & The Board of Supervisors:

I am writing in reference to the Next Generation 911 Proposal. At the December 13, 2018 Board meeting we had a presentation from Stephanie McGuffin with VITA in reference to the migration and deployment of Next Generation 911 in Lunenburg County. At that meeting it was decided that the best course of action to wait on the Virginia Beach Request for Proposal to make sure a better option was not available from another provider. I have confirmed that Virginia Beach has issued a notice of intent to award the contract to AT&T. For this reason I respectfully ask to move forward with the attached AT&T migration proposal.

Thank you for your consideration.

Sincerely,

Donald R. Penland, Jr., Major
Lunenburg County Sheriff's Office

Planning Update

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

MEMO

TO: Tracy Gee
Lunenburg County Board of Supervisors

Subject: Monthly Report

FROM: Glenn Millican

DATE: September 6, 2019

-
- Participated in Longwood Small Business Development Center '*Lending Forum*'.
 - Met with client and Mr. Hankins regarding potential development in Kenbridge.
 - Participated in VTrans planning session in Lynchburg to identify needed economic and safety transportation projects in the region and in Lunenburg.
 - Participated in VGA marketing committee meeting in Keysville.
 - Met with VPI extension service on coordinated activities for agriculture and forestry development in Lunenburg.
 - Review of engineering plans and data for pending landfill hearing.
 - Worked on renewal and reports for existing grants and Lunenburg's Enterprise Zones.
 - Review of pending cases for the Planning Commission and other administrative duties.

NOMINATIONS & APPOINTMENTS

A) Social Services Advisory Board -

District 1 Plymouth - nomination for Donna Pulliam

District 3 Beaver Creek - vacancy in district

District 7 Meherrin River - term expires December 31st

Board of Supervisors Representative is Randy Slayton in the 4th District and his term expires December 31st

B) Piedmont Senior Resources - Dotty Newcomb's second term expires in October. We need a new representative from the community to serve in this position.

ADMINISTRATOR'S UPDATE

-- **As necessary**

Board of Supervisors September Meeting - 9/12/19

County Administrator's Monthly Report

Events in August:

- August 1 - VA's Growth Alliance Board meeting
- August 2 - VA's Crossroads conference call re: CRIEHT
- August 7 - VA's Crossroads conference call re: CRIEHT
- August 8 - Landfill Committee meeting
- August 8 - Board of Supervisors meeting
- August 12 - DSS meeting w/ Regional Director and Audit Review
- August 15 - meet w/ Garrett's Lawn Maintenance re: grounds
- August 16 - Convocation for LCPS
- August 20 - DSS Advisory Board meeting
- August 21 - Piedmont Regional Jail and Juvenile Detention Center meetings
- August 26 - Congressman Riggleman's Broadband Forum
- August 27 - meet w/ Lewis Welding re: Tax Building
- August 28 - CPMT
- August 29 - meet w/ Tommy Johnson re: VDOT safety project - Hardy Road
- August 29 - meet w/ Sheriff and Major about capital projects and grants

Administration

- In addition to serving on the Southside Electric Cooperative Opportunity Fund Scholarship Board, I was nominated to serve on the SEC Board's Credential Committee and participate in the Annual Meeting on September 28th as an auditor of membership credentials.
- In addition to serving on the Lunenburg Lightning Youth Football and Cheerleading Board, I also coach the youngest squad and am the League's Cheerleading Coordinator. I am also on the planning committee for their annual Sportsman's Banquet fundraiser on October 5th (want a ticket?).
- Lunenburg Rotary Club is having a membership drive to enlist new members so that our Club can have a greater community service impact in Lunenburg County. It takes more than just the 6-8 of us to really make great things happen. Would you be interested in joining us for lunch sometime?

Airport

- The new mower has arrived. Leroy is enjoying using it! The old mower was moved to the Animal Shelter in the new shed to be used at that location.

Animal Control -

- Advertised again for the Deputy ACO position.
- Ray worked with CHS to employ two high school co-op program students to work as kennel attendants during the school year.

Budget & Finance -

- Nicole, Gail, and I completed data entry and journal adjusting entries for the year-end and for the FY2020 Budget. I will be working to soft-close the fiscal year this week, this task was previously performed by the Treasurer's Office.

Building Inspection/Zoning -

- Jamie has been very busy with inspections and also attended a stormwater meeting in Emporia.

Building & Grounds -

- Lewis Welding & Fabrication finished the Tax Building. Met with Tommy Lewis and requested that he powder coat/color the hurricane brackets and dress up the awnings to resemble DataCare as he promised.
- After presentation at last month's meeting, we received a price of \$5,680 for the grading and sidewalk work at the Tax Building. I obtained approval from Chairman Slayton and the work should be done before the meeting.
- Paving should be completed by end of September.
- VACorp will not replace entire roof at VCE building. We can put the claim payment toward the replacement. Not much relief, but it needs to be done.
- Met with Christopher Garrett to discuss upcoming shrubbery and lawn maintenance that needs to be done. Discussed multi-year planning and the fact that I would need to bid out for services to stay competitive with pricing.

Community/Economic Development/Planning -

- VA's Crossroads (over several Board conference calls) requested Lunenburg to de-obligate the VDOT federal grant funds in order to move forward with less stringent location and bid requirements. See attached letter.
- Attended VA's Growth Alliance meeting where Enterprise Zone renewal was a topic of discussion. Glenn is working on the renewal.
- Attended Congressman Rigglesman's Broadband Forum in Chase City. Tobacco Commission Executive Director Evan Feinman and three reps from the USDA were present to discuss funding opportunities. The focus is on public-private partnership grants and loans.
- Met with Tommy Johnson and Kevin Smith of VDOT to discuss alternate construction plans for Hardy Road.

Emergency Services/Law Enforcement -

- Met with the Sheriff and Major twice to discuss grants, capital purchases, budget and personnel matters.
- Rodney completed grant paperwork for LEMPG and SHSP grants.
- Sent out notice for Four-for-Life reporting to Fire/Rescue agencies and 911.
- Sending out Fire Programs grant reporting paperwork this month.

Piedmont Regional Jail Authority -

- Jail Superintendent Jim Davis indicated that the PRJA staffing is at a critical low point and they are researching solutions to maintain population compliance without adverse affects on the budget and safety.
- Richmond Times-Dispatch published a story about the PRJA being sued for \$103 million in damages from the family of a deceased inmate claiming that inmate was neglected and protocol was not followed. The Jail had yet to be served by our Board meeting date and the Jail attorney is staying on top of the legal matter.
- Juvenile Detention Center Commission selected contractor for roof replacement.

School -

- Attended Convocation for the opening of LCPS for the year.
- Forwarded workforce and aviation opportunities to staff.
- Lunenburg Rotary Club is partnering with honor students for community service credit hours to prepare the annual community calendar.

Social Services and/or CSA-

- met w/ Dotty to discuss staffing, CSA, and office needs.
- CPMT is completing the formal response to the comments from the Office of Comprehensive Services audit.

Solid Waste -

- Landfill Committee and Attorney Rennie met to discuss Meridian Waste's draft application for C.U.P. modifications for operations at the Lunenburg Landfill, including an increase in tonnage to 1,500 tpd and height increase by 200ft.
- Construction began on the new Gary Road site by E.F. Brown Construction.
- I completed VDOT Land Use application for the entrances and disturbance at the site.
- Tommy Johnson & Kevin Smith of VDOT indicated that there is still an issue with Meridian/CFS keeping the road cleaning equipment in the road and mud washing in VDOT ROW.

UPCOMING dates of interest:

- September 2 - Labor Day - Office Closed*
- September 12 - Board of Supervisors meeting*
- September 14 - Frank Bacon's Birthday*
- September 16-18 - Mary Earhart Year-end Fieldwork*
- September 26 - Edward Pennington's Birthday*
- September 30 - Oct. 4th - Nicole Vacation*
- October 7-10 - RFCA Audit Final Fieldwork*
- October 10 - Board of Supervisors meeting*
- October 14 - Columbus and Yorktown Victory Day - Office Closed*
- November 5 - Election Day*
- November 10-12 - VACO Conference - The Omni Homestead*

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Do not boast about tomorrow, for you do not know what a day may bring forth." (Proverbs 27:1)

Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

August 12, 2019

Sharon S. White, P.E., CCM
VDOT Lynchburg District
District Local Assistance Engineer

COPY

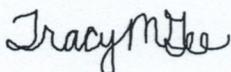
Dear Ms. White,

I regret to inform you that Lunenburg County, on behalf of Virginia's Retreat (t/a Virginia's Crossroads), requests that VDOT close out the obligation of funds for the Virginia's Retreat Civil Rights in Education Heritage Trail® grant, originally obligated with VDOT Enhancement Grant funds. Lunenburg serves as the grant administrator and fiscal agent for the grant, which includes the following members and including sites in Virginia State Parks and Appomattox Court House National Historical Park: Amelia County, Appomattox County, Brunswick County, Buckingham County, Charlotte County, Dinwiddie County, Lunenburg County, Mecklenburg County, Nottoway County, Prince Edward County, City of Petersburg, Greensville County and City of Emporia.

We were informed a few months ago that due to the FAST Act Rescission, we must meet certain benchmarks and requirements before we could request an extension of the funds previously obligated for the project. Virginia's Crossroads does not have an executive director or any staff, leaving the member representatives to complete the work and compile all necessary information. Your office has worked closely with Virginia's Crossroads Chair Magi Van Eps to assist us in compiling the information needed to request an extension and we greatly appreciate your efforts. However, the Board of Virginia's Crossroads has decided to complete the Civil Rights in Education Heritage Trail® without the funding from VDOT due to time constraints and hurdles we have experienced along the way with the federal program.

Once again, thank you for all your assistance and we hope that this does not reflect our unwillingness to partner with VDOT, only our desire to come together as a region to accomplish a project with great historical significance and cultural importance.

Sincerely,



Tracy M. Gee
County Administrator, Lunenburg County
Voting Board member, Virginia's Crossroads

Nicole Clark

From: Tammy Windle [TWindle@riskprograms.com]
Sent: Wednesday, August 14, 2019 5:49 PM
To: 'Nicole Clark'
Subject: RE: 0552019242354 - DOL: 4/15/19 - Co-op extension office and Commissioner of Revenue

Nicole,
We would owe to repair / replace that which is damaged and owe to make you whole or get you back to where you were prior to the incident. In other words, repair or replace the damaged shingles. It is standard practice for any roofer to have to lift the shingles next to those damaged and should not be a problem unless your roof is already worn and has prior wear / tear issues and already needed replaced prior to this claim?

This is being sent to management but after speaking to our property appraiser and looking at the claim I do not see that we would owe to replace the entire roof.

I will update you when I have more information.

Thank you,
Tammy

From: Nicole Clark [mailto:nicole@lunenburgva.net]
Sent: Monday, August 12, 2019 2:47 PM
To: Tammy Windle
Subject: RE: 0552019242354 - DOL: 4/15/19 - Co-op extension office and Commissioner of Revenue

Tammy,

Some of our Board members are questioning the roof repair at the Co-op building. In order to repair/replace just the missing shingles, the shingles near the missing ones will need to be lifted, so that the new ones can be installed. This will loosen those shingles making them more susceptible to weather or potential leaks. They are questioning why replacement of the entire roof isn't covered, as is typical with a home owner's insurance policy with wind/storm damage. I conferred with the contractor and he agreed that replacing only the missing shingles will make the surrounding shingles more susceptible. He stated that it is best to replace them all. Does our policy take this into consideration?

Thanks for your help!

Nicole A. Clark
Deputy County Administrator
Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952
Phone 434.696.2142
Fax 434.696.1798
nicole@lunenburgva.net

DISCLAIMER:

The information contained in this e-mail is intended for the sole confidential use of the designated recipients and may contain confidential information. If you have received this information in error, any review, dissemination, distribution or copying of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message to us by mail or if electronic, reroute back to the sender. Thank you.

From: Tammy Windle [mailto:TWindle@riskprograms.com]
Sent: Tuesday, August 6, 2019 10:05 AM